**ESSEC & Mannheim Executive MBA Asia-Pacific**

**Reference Form**

**Applicant Details**

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| --- | --- | --- |
| **Surname: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **First Name: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_** | **Date of Birth: \_\_\_\_\_\_\_\_\_\_\_\_\_\_** |
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**Instructions to Evaluator**

- The person named above has applied to the ESSEC & Mannheim Executive MBA Asia-Pacific program (Executive Master of Business Administration) at ESSEC Business School and has nominated you as their referee. We would appreciate your help in assessing the suitability of the candidate for this program by providing the information requested below.

- ESSEC Business School is a leading business school with campuses in France and Singapore. We admit high-caliber candidates with the talent and potential to become influential management leaders in their chosen careers. We aim to recruit motivated and committed individuals from all over the world. Participants are deliberately selected from a wide range of academic, cultural, and professional backgrounds. We consider each candidate’s intellectual ability, previous work experience, management potential, personal motivation and maturity, ability to work successfully in international project teams, international exposure, language skills, and personal attributes.

**01** HOW LONG HAVE YOU KNOWN THE CANDIDATE, AND IN WHAT CONTEXT (NATURE AND FREQUENCY OF CONTACT)?

**02** PLEASE DESCRIBE THE PERSONALITY OF THE CANDIDATE:

**03** PLEASE EVALUATE THE CANDIDATE ON THE FOLLOWING CRITERIA:

Outstanding Excellent Good Average Below Average No

(top 10%) (top 25%) (top 50%) (bottom 25%) (bottom 10%) info

Analytical skills

Teamwork

Self-discipline Maturity

Leadership potential

Social skills

Initiative

Drive/determination

Communication skills

Intellectual ability

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**04** WHAT DO YOU CONSIDER TO BE THE CANDIDATE’S PRINCIPAL STRENGTHS/TALENTS?

**05** WHAT DO YOU CONSIDER TO BE THE CANDIDATE’S WEAKNESSES OR AREAS THAT NEED TO BE IMPROVED?

**06** WHAT IS YOUR OPINION OF THE CANDIDATE’S MOTIVATION TOWARDS AND SUITABILITY FOR AN EXECUTIVE MANAGEMENT POSITION?

**07** DO YOU FEEL THAT THE ESSEC EXECUTIVE MBA ASIA-PACIFIC PROGRAMME WILL ADD TO THE APPLICANT’S POTENTIAL FOR MANAGERIAL PROGRESSION?

**08** MAY WE CONTACT YOU TO DISCUSS THIS EVALUATION WITH YOU?

Yes No

Registered in Singapore as a private Education Institution under the number: 200511927D

**Evaluator Details**

|  |  |
| --- | --- |
| Surname: | First Name: |
| Job Title/Position: | Organization: |
| Street: | Postal Code: |
| Town: | Country: |
| Phone: | Email: |

Date: Signature and stamp:

Thank you in advance for the time and effort required to complete this reference form. Please either return this reference form to the candidate or send it directly to:

|  |  |
| --- | --- |
| ESSEC & Mannheim Executive MBA Asia Pacific  Tel: +65 68 84 9780  Email: emba-asia@essec.edu | Please find an electronic version at www.emba-asia.essec.edu |

